PHYSICIAN HOSPITAL
Education Network

Please DO NOT staple, clip, or otherwise bind the application pages or supporting documents.

Osteopathic Medical Student – APPLICATION (Part 1)

To be completed by the Visiting D.O. Student.

D.O. Student Name *(First, Middle, Last)*:		
Birth Date *(mm/dd/yy)*:	**Telephone**:	**Gender** *(circle)*: Male Female
Citizenship:	**Citizenship Country:**	
USMLE Number:	**COMLEX-USA:**	
ACLS/ BLS *(Circle) Yes / No*	**HIPAA Certification** *(Circle) Yes / No*	
Disease Control Certified *(Circle) Yes / No*		
Mailing Address:		
Email Address:		
Name and Address of Emergency Contact Person:		
Emergency Contact Phone:		
Medical School:	**Year in Program:**	
Expected Degree:	**Expected Degree Date** *(mm/dd/yy)*:	
Medical School Address:		
Medical School Contact:	**Contact Phone:**	
Contact Email Address:		

TO BE ELIGIBLE FOR CONSIDERATION, all Osteopathic Medical Students must submit the **entire Application P.H.E.N. together with the following documents:**

1. Photograph – *Must be in color, must not exceed 3x4-inches in size, must show full view of head and shoulders*
2. Curriculum Vitae
3. Documented proof of passing Step 1 score *(USMLE, COMLEX or IFOM-BSE accepted)*
4. Criminal Background Check Report *(school letters not accepted). Recommendations provided by P.H.E.N.*
5. Documented Proof of Personal Health Insurance *(copy of insurance card with coverage dates are accepted). Recommendations provided by P.H.E.N.*
6. Documented Proof of Professional Liability Insurance *($1,000,000 per claim/$3,000,000 aggregate) Recommendations provided by P.H.E.N.*
7. US Money Order or Online Transaction for $45.00, per elective being requested for an application fee.

______ (initials) I understand that all the above materials must be submitted together in ONE packet, otherwise my application will be considered incomplete and may result in my not being offered an Clerkship/Observership

Signature:______________________________ Date:____________________

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Osteopathic Medical Student – APPLICATION (Part 2)

To be completed by Dean of Student or designated official at medical school where the Visiting Student is enrolled.

D.O. Student Name *(First, Middle, Last)*:

Student is approved to do clinical clerkship/ Observership away from home school for academic credit:	**Yes**	**No**
Student will be enrolled as a 3rd or 4th year medical student at home school at time of clerkship/ Observership *(circle)*:	**Yes**	**No**
Student is in good academic standing at home school *(circle)*:	**Yes**	**No**
Student has taken and passed Step 1 of the COMLEX (U.S. and Canadian Students only, documented proof required) *(circle)*: USMLE also accepted for Osteopathic students.	**Yes**	**No**
Student will be covered by malpractice insurance while away *(circle)*: (Minimum $1 million/$3 million aggregate - documented proof required).	**Yes**	**No**
Student will be covered by personal health insurance while away *(circle) (documented proof required)*:	**Yes**	**No**

HOME SCHOOL VERIFICATION: To be completed by Dean or Registrar	
Authorized by (signature):	Date:
Name (print or type):	
Title	

Home Medical School:	
Address:	School Seal
Telephone:	
Email Address:	

AN EMBOSSED SCHOOL SEAL MUST BE IMPRINTED IN THE BOX ABOVE

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Osteopathic Medical Student – APPLICATION (Core Clinical Clerkships)

D.O. Student Name *(First, Middle, Last)*:

Osteopathic Student Core Clerkships/Observerships are: 1) Internal Medicine, 2) OB/GYN, 3) Pediatrics, 4) Psychiatry, 5) Surgery and 6) Family Medicine

CORE CLERKSHIPS To Be COMPLETED	DATES COMPLETED *(MM/DD/YYYY)*
1) Internal Medicine	
2) Obstetrics & Gynecology	
3) Pediatrics	
4) Psychiatry	
5) Surgery	
6) Family Medicine	

(Elective Clinical Clerkships)

Elective CLERKSHIPS To Be COMPLETED	DATES COMPLETED *(MM/DD/YYYY)*
1) Emergency Medicine	
2) Neurology	
3) Endocrinology	
4) Cardiology	
5) Radiology	
6) Ophthalmology	
7) Orthopedics	
8) ENT	
9) Infectious disease	
10) Pulmonology	
11) Nephrology	
12) Dermatology	

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To be completed by P.H.E.N. Director of Medical Education	
Authorized by (signature):	Date:
Name (print or type):	
Title:	

Please direct all applications, correspondence, and questions to:

D.O. Student Program
The Physician Hospital Education Network
P.O. Box 424
Sullivan's Island, SC 29482
Tel: 843-696-7318
Email: bholladay@clerkshipMD.com

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Osteopathic Medical Student – APPLICATION (Clerkship/Observerships Request Form)

D.O. Student Name *(First, Middle, Last)*:

Choose Clinical Clerkship/Observerships. Provide alternate dates as your first choice may not be available.

REQUESTED ROTATIONS:

***Clerkship/Observerships* 1:**	**Preferred Block**	**Alternate Block**	**Alternate Block**

***Clerkship/Observerships* 2:**	**Preferred Block**	**Alternate Block**	**Alternate Block**

***Clerkship/Observerships* 3:**	**Preferred Block**	**Alternate Block**	**Alternate Block**

***Clerkship/Observerships* 4:**	**Preferred Block**	**Alternate Block**	**Alternate Block**

***Clerkship/Observerships* 5:**	**Preferred Block**	**Alternate Block**	**Alternate Block**
***Clerkship/Observerships* 6:**	**Preferred Block**	**Alternate Block**	**Alternate Block**
***Clerkship/Observerships* 7:**	**Preferred Block**	**Alternate Block**	**Alternate Block**

***Clerkship/Observerships* 8:**	**Preferred Block**	**Alternate Block**	**Alternate Block**

***Clerkship/Observerships* 9:**	**Preferred Block**	**Alternate Block**	**Alternate Block**

***Clerkship/Observerships* 10:**	**Preferred Block**	**Alternate Block**	**Alternate Block**

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***Clerkship/Observerships* 11:**	**Preferred Block**	**Alternate Block**	**Alternate Block**

***Clerkship/Observerships* 12:**	**Preferred Block**	**Alternate Block**	**Alternate Block**

***Clerkship/Observerships* 13:**	**Preferred Block**	**Alternate Block**	**Alternate Block**

***Clerkship/Observerships* 14:**	**Preferred Block**	**Alternate Block**	**Alternate Block**

***Clerkship/Observerships* 15:**	**Preferred Block**	**Alternate Block**	**Alternate Block**

NOTICE: We charge a NON-REFUNDABLE application processing fee of $150 for enrollment in P.H.E.N.'s Clinical Clerkship/Observership Program. This processing fee is not dependent on being offered a Clinical Clerkship/Observership.

______ I understand that the scheduling of clinical rotations is done on a first come, first served basis and that I
(initial) may not get the ***Clerkship/Observerships*** that I am requesting on this form.

______ I understand that I will be charged an application processing fee of $45.00
(initial) and that this fee is non-refundable, regardless of whether or not I am offered or accept a clinical rotation.

______ I understand that confirmation of acceptance into any clinical rotation must be reserved within a 6 month lead time for guaranteed scheduling.
(initial)

______ If scheduled for a clinical rotation, I agree to notify The Physician Hospital Education Network a minimum of 30-days prior to the start of my scheduled rotation Block should I not be able to do the clinical rotation.
(initial)

______ I understand that all Fees associated with a clinical rotation are due 30-days prior to of the start of the rotation.
(initial)

______ I understand The Physician Hospital Education Network has a 30-day cancellation policy, and if I cancel a clinical rotation in less than 30-days it will result in all fees associated with that clinical rotation being non-refundable.
(initial)

Signature of Applicant:____ **Date:**_____________________________

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International Medical Graduate

IMMUNIZATION COMPLIANCE

Immunizations
P.O. Box 424
Sullivan's Island, SC 29482

D.O. Student Name *(First, Middle, Last)*:

The following information MUST be completed in its entirety and supporting documents attached. Your Visiting D.O. Student application is not considered complete until all immunization documents have been received. ALL immunizations are required before participating in the D.O. Student Program at The Physician Hospital Education Network and its affiliated hospitals.

HEPATITIS B (series of three doses)		
Date dose #1:	Date dose #2:	Date dose #3:

MMR (Mumps, Rubeola, Rubella)		
	Vaccine OR	**Positive Serology**
Mumps	Date:	Date:
Rubeola (Measles)	Date:	Date:
Rubella (German Measles)	Date:	Date:

VARICELLA			
Have you had Chicken Pox? (check one):	Yes	No	Unknown
If No, were you immunized?	Yes (indicate date)		No

DIPHTHERIA / TETANUS (Primary series plus booster within the last 10 years)	
Diphtheria date:	Tetanus date:

POLIO (Documented proof not required)			
Have you been vaccinated? (check one):	Yes	No	Unknown

TUBERCULOSIS SCREEN (PPD) Mantoux method 12 months prior to completion of Case elective.			
PPD Date:	Result (circle one):	Negative	Positive*
*Positive PPD requires chest X-ray:	X-ray Date		Result:

FLU VACCINE – *For rotations November 1 through April 1,*	
Type of vaccine:	Date vaccinated:

The above information MUST be completed in its entirety and documentation attached (physician letters, lab reports, etc.).

- Hepatitis B: Series of three doses
- MMR (Mumps, Rubeola, Rubella): Vaccine or positive serology
- Varicella
- Diphtheria & Tetanus (primary series plus booster within last 10 years)
- Tuberculosis Screen (positive PPD also requires chest X-ray)
- Flu Vaccine: (for rotations November 1 through April 1)